



SUPPORTING &
CHAMPIONING
VOLUNTARY MUSIC

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Information

Sheet No. 45d

'Positive about equal opportunities' award



Making Music's **positive about equal opportunities** award provides a checklist for your group to use to assess whether there are further steps you could take with regard to equal opportunities. If you have already taken these steps it also provides an indication to others that you are 'positive about equal opportunities'.

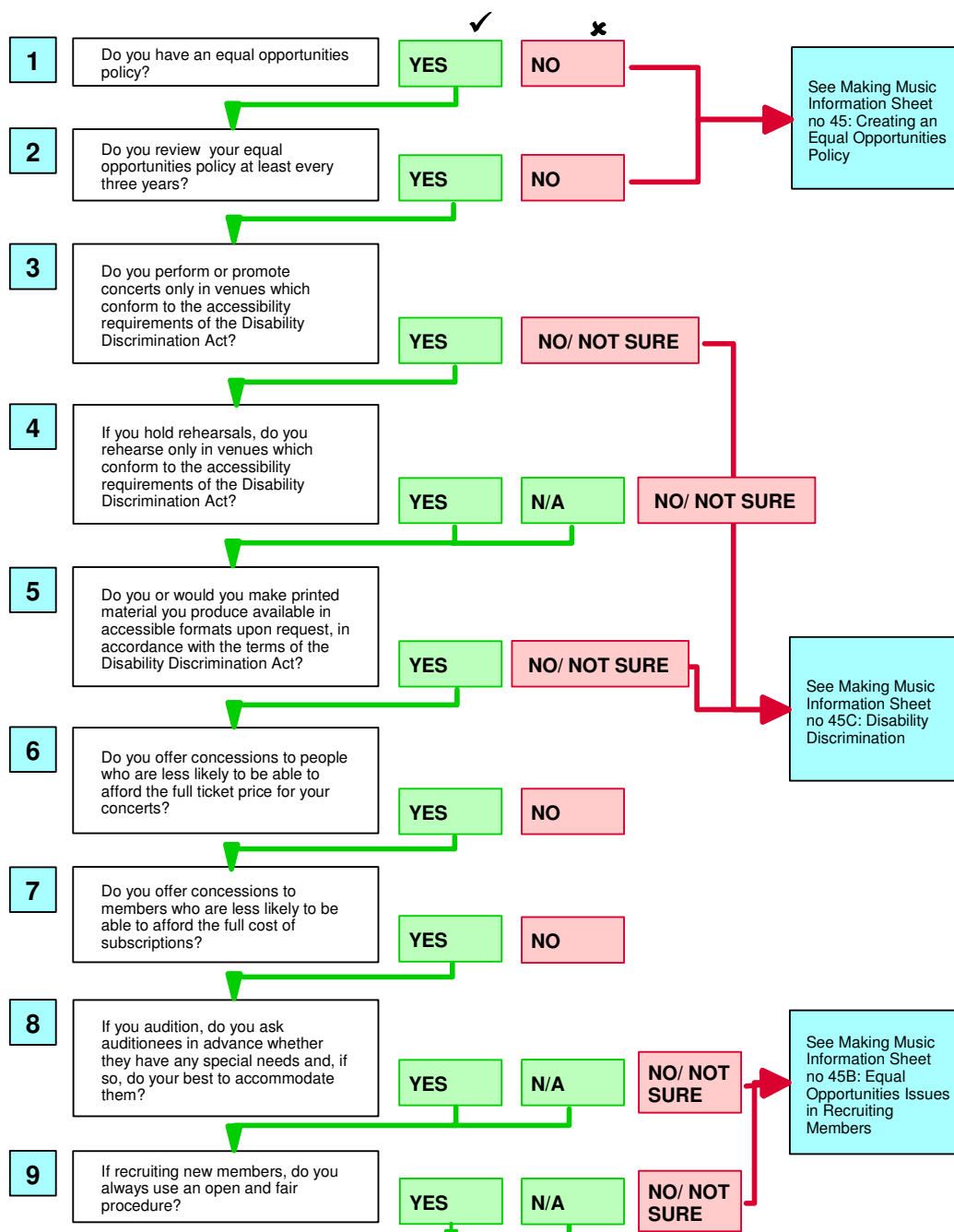
To check whether your group could qualify for the award please read through the nine questions shown overleaf. If your group can answer 'yes' to all nine questions then you can apply for the award. If successful you will be eligible to display the award logo above on your posters, leaflets and programmes.

To apply for the **positive about equal opportunities** award you need to:

- discuss the nine questions at a General Meeting, or at a gathering of at least 75% of the membership of the group (eg a rehearsal), and agree that you can answer 'yes' to all nine questions;
- submit the form overleaf, completed and signed by an officer of your group and accompanied by a copy of the relevant formal minute from the meeting.

If you have any comments on the **positive about equal opportunities** award or suggestions for improvement please write to: **positive about equal opportunities** award, Making Music, 2-4 Great Eastern Street, London EC2A 3NW.

Please also refer to Information Sheets 45, 45a, 45b, 45c and 48 for further advice on adopting good working practice in equal opportunities.



CONGRATULATIONS: If you have answered yes to all these questions you are eligible to apply for Making Music's **positive about equal opportunities** award.

To apply for the award please:

- discuss the nine questions at a General Meeting or at a gathering of at least 75% of the membership of the group, and agree that you can answer "yes" to all nine questions;
- complete and return the form overleaf, signed by an officer of your group and accompanied by a copy of the relevant formal minute of the meeting.

Name of member group _____ **Code** _____

I can confirm that the nine questions above were discussed at a general meeting of the above group, or a gathering of at least 75% of the group's members, and that it was agreed that the group could answer "yes" to all 9 questions.

Officer's signature _____ **Position** _____

Print Name _____ **Date** _____

Please return this form to:
positive about equal opportunities award
 Making Music, 2 - 4 Great Eastern Street, London, EC2A 3NW

This information can be made available in large print and other formats on request. Please telephone 020 7422 8280.

We hope you find this Making Music document useful - it is intended to give a reasonable summary of the position at the time of last update. If you are aware of any changes to the situation or have suggestions for further information to be included please contact the Membership Services Team at the Making Music office on 020 7422 8280 or info@makingmusic.org.uk. Please note that no responsibility for loss occasioned to any person or group acting or refraining from action as a result of any of the contents of this Information Sheet can be accepted by any of the authors or Making Music, the National Federation of Music Societies.

Members of Making Music can download this and other information sheets from our website, www.makingmusic.org.uk, where the latest version will always be available.