

84th ANNUAL GENERAL MEETING

of the National Federation of Music Societies, trading as Making Music, on Wednesday 3 July 2019

NOTICE OF MEETING

Notice is hereby given that the Annual General Meeting of the National Federation of Music Societies, trading as Making Music, will be held on Wednesday 3 July at 18.30 hrs at Conway Hall, 25 Red Lion Square, London WC1R 4RL, for the following purposes:-

1. To receive the Minutes of the previous Annual General Meeting held on 26 June 2018
2. To receive and adopt the financial statements and the reports of the directors and auditors for the year ended 31 December 2018 (these can be found at [www.makingmusic.org.uk/agm](http://www.makingmusic.org.uk/agm))
3. To authorise the Board to appoint the Auditors
4. To authorise the Board to agree the remuneration of the Auditors
5. To announce the result of the elections to the Board of Directors of the National Federation of Music Societies and the appointment of the successful candidates
6. To consider any other business for discussion\*

\*Any other business to be notified to the Chair at the registered address no later than one week before the meeting.



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Dorothy Wilson,  
Chair

31 May 2019

Registered Office:  
8 Holyrood Street, London SE1 2EL  
Company Limited by Guarantee. Registered in England No. 308632. Registered charity no. 249219 and in Scotland no. SC038849.

**Proxy form**

A Member entitled to attend and vote at the meeting may appoint any person as a proxy to attend, speak and vote on its behalf. To be effective the form of proxy must be delivered to the Registered Office of the Company at least 48 hours before the time set for the meeting, and be in the following format:

“The National Federation of Music Societies

I, [insert name], of [insert group name and code], being a member of the above-named Association, hereby appoint [insert ‘the Chairman of the meeting’ or the name of an attendee known to you], or failing him/her, [insert the name of an attendee known to you], as my proxy to vote in my name and on my behalf at the annual general meeting of the Association to be held on 3 July 2019, and at any adjournment thereof.

Signed on [insert date], [signature].....”

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**[Please note: if you want to vote for new Board members, you should vote now using the separate voting paper supplied to you. The result of the Board elections will be announced at the AGM.**

**The proxy form above is about voting on those matters to be considered at the AGM, namely the approval of last year’s minutes, the acceptance of the annual accounts and report, and the appointment and remuneration of the auditors].**